**SENIOR PROJECT MENTOR VERIFICATION FORM**

Thank you for agreeing to supervise this student for their senior project hours. The following rules apply:

1. A student may not receive financial compensation for a community service project.
2. The student must participate in the chosen activity(ies) for 25 verifiable hours. If the project exceeds 25 hours, they are still required to complete it.
3. Each student must receive an official’s signature as verification that the senior project requirements have been fulfilled or that all proceeds have been donated to the designated organization or charity. If you cannot verify this information, please make a notation on the form below so that a school administrator can follow up with the student.
4. Community service hours must be performed outside of the school day.
5. A parent may not supervise their own son/daughter. If a parent of another student is chosen to supervise your student, the parent must be a member of the agency for which your student is working.
6. For career-based senior projects, the student must be placed in a situation where they not only job shadow, but also actively participate.
7. If a student does not show up for a designated meeting/work, please contact the school after the 2nd no-show.

Student Name: Contact Person:

Name of Organization: Phone:

I have read the above, and have seen and agree to any changes on the faculty approval form:

**Signature of Senior Project Supervisor/Official:**

**Agency/Business:**